

GUIDELINES FOR FILLING LET-2019 APPLICATION FORM

1. Read the prospectus (available in the website: www.admissions.dtekerala.gov.in) with almost care before submitting the application through online. **The online registration closes on 16.04.2019 at 5 pm**
2. **First complete the registration and obtain login id (application no) and password. Do not forget to take the copy of the registration details. For resetting the password, the date of birth, mobile no and email id given at the time of registration are compulsory.**
3. The application forms shall be filled up strictly in accordance with the direction contained in the prospectus. No Colum shall leave blank.
4. Upload a passport size photo of the candidate in **jpg/jpeg** format of size between 15 to 30 kb for online registration and **affix the same photograph duly attested by Gazetted Officer in the space provided in the hard copy of the application form.**
5. Candidates are requested to remit the required fee as per Para 8 of the prospectus after online registration.
6. The certificates required for supporting the claims are listed in the checklist. Candidates are requested to forward the copies of the certificates, duly attested by a Gazetted Officer, along with the application form. **Do not send original certificates along with the application** and same can be produced before the Principal of the Engineering colleges at the time of admission.
7. **No Editing or Modification is allowed after confirming the online submission of the application form.**
8. Hard copy of the application form, SBI chalan & the Performa for certificates will be obtained only after completing the online submission.
9. Defective or incomplete application will be rejected. **Documents/Certificates furnished after the submission of the application will not be entertained under any circumstances.**
10. Candidates are also advised to keep a photocopy of the duly filled application Form and the application number furnished may be used as the identification code for future reference.
11. **It is mandatory to submit the downloaded hard copy of the application form along with original Chelan and copies of the certificates duly attested by a Gazetted Officer to “The Joint Controller of Technical Examinations, Kaimanam P.O, and Thiruvananthapuram-695040” in the envelope super scribed with “LET (B.Tech) 2019” by Registered/Speed post or in person on or before 26/04/2019 at 5 pm. Online registration alone is not a claim for appearing for the examination.**
12. Late applications will also be summarily rejected. The office of the JCTE will not be responsible for any postal delay/loss of applications.
13. Fee once remitted will not be refunded under any circumstances.
14. The computer printout of the e-certificates (for community) issued by Village Officers & Tahasildar is also acceptable.
15. For more information and identification on general doubts regarding LET(B.Tech)2019 admission, candidates can call at: **0471-2561313(10 am to 5 pm on all working days).**